



DEPARTMENT OF THE NAVY

CHIEF OF NAVAL EDUCATION AND TRAINING  
250 DALLAS ST  
PENSACOLA FLORIDA 32508-5220

CNETINST 5450.45A  
N-831

14 NOV 1994

CNET INSTRUCTION 5450.45A

Subj: MISSION AND FUNCTIONS OF NAVAL EDUCATION AND TRAINING  
SECURITY ASSISTANCE FIELD ACTIVITY (NETSAFA)

Ref: (a) OPNAVNOTE 5450 Ser 09B2E/6U309723 of 7 Apr 86

Encl: (1) Functions of NETSAFA

1. Purpose. To publish functions of NETSAFA under the mission established by reference (a).

2. Cancellation. CNETINST 5450.45

3. Mission. To develop and execute the Chief of Naval Education and Training (CNET) Security Assistance Program including administration, financial processing and coordination of training.

4. Status and Command Relationships. NETSAFA is a shore activity in an active, fully operational status.

a. Echelon

- (1) Chief of Naval Operations
- (2) CNET
- (3) NETSAFA

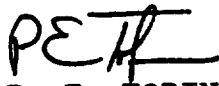
b. Area Coordination

- (1) Area and Regional Coordinator - CNET
- (2) Local Coordinator - Naval Air Station, Pensacola, FL

5. Overseas Diplomacy. NETSAFA serves as an effective instrument of the U.S. foreign policy by initiating and conducting action programs which promote positive relations between the command and foreign nationals, and which assist individual naval personnel and their families to work effectively, live with dignity and satisfaction, and function as positive representatives of the Navy and of the United States while overseas.

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- R) 6. Action. In accomplishing the assigned mission, NETSAFA will ensure performance of the functions in enclosure (1) and advise CNET of any recommended modification to the mission or functions of NETSAFA.

  
P. E. TOBIN  
Vice CNET

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## FUNCTIONS OF NETSAFA

1. Carry out all regulations, instructions, and directives from higher authority pertaining to the administration of the command and issue such detailed internal instructions, regulations, orders, and notices as are required for the efficient organization and administration of the command. (A)
2. Serve as principal advisor to CNET on Security Assistance matters.
3. Operate and administer the Naval Education and Training Command (NAVEDTRACOM) Security Assistance Program for CNET and provide guidance to International Military Student Officers (IMSO's).
4. Provide technical advice and special assistance to the Chief of Naval Operations (CNO), Commandant of the Marine Corps (CMC), U.S. Coast Guard (USCG), unified commanders and major claimants regarding training aspects of security assistance and the management and execution of the U.S. Navy's Security Assistance Training Program.
5. Maintain liaison with the security assistance community and other activities/offices throughout Department of Defense (DOD) in order to keep abreast of issues that may be of concern to the NAVEDTRACOM. (A)
6. Direct the design, development, implementation, maintenance and operation of integrated information systems to support the Department of the Navy (DON) Security Assistance Training Program. (R)
7. Exercise financial control over funds allocated by CNET to NETSAFA; develop and coordinate long- and short-range financial plans and programs. (A)
8. Exercise control over numerous management programs and functional areas inherent of a naval shore activity. These include resource management, management efficiency programs, organization structure, civilian personnel and manpower programs, equal employment opportunity, security, command evaluation, supply, safety, property management, technology/automation, etc. (A)
9. Conduct studies in conjunction with the sale of defense articles and services to foreign governments to determine training and educational requirements and develop Comprehensive Training Support Plans (CTSP's) for sales of defense articles to foreign countries. (R)

Encl (1)

- R) 10. Conduct surveys and analyses of foreign navies' training infrastructure, including organization, training capabilities, training shortfalls, and inter-operability capabilities.
- A) 11. Advise on training requirements and develop training plans in support of systems procurement, major integrated multinational exercises, and ship and aircraft transfers, sales, and leases to foreign navies.
- 12. Develop and implement security assistance annual International Military Education and Training (IMET) and Foreign Military Sales (FMS) training programs; schedule and track foreign students and manage international training pipeline.
- A) 13. Prepare Letters of Offer and Acceptance (LOA), amendments, and modifications.
- R) 14. Function as FMS Case Manager and act as financial Case Administering Office (CAO) for FMS training cases.
- 15. Provide financial support for the Security Assistance Program through course costing, budgeting, billing, and related financial administration of FMS and IMET Programs.
- 16. Maintain up-to-date information on training available to international students, and on plans to establish, disestablish, or change future training capabilities.
- A) 17. Develop remedial courses as required.
- 18. Prepare statements of work and monitor contractor performance in those cases where CNET must contract for international training when capacity or disclosure restraints in ongoing CNET courses exist.
- 19. Coordinate the NAVEDTRACOM International Logistics Program (ILP) to ensure all requests for training material, under the cognizance of CNET, are processed in a proper and timely manner.
- R) 20. Administer the DOD Information Program for the NAVEDTRACOM.
- R) 21. Develop, coordinate, submit, and distribute the DON portion of the DOD Training Military Articles and Services List.
- A) 22. Provide centralized ticketing services for all DON IMET International Military Students.
- A) 23. Coordinate IMSO and security assistance training for DON.
- A) 24. Perform such other functions as may be directed by CNET.